

PORT OF LOS ANGELES COMMUNITY ADVISORY COMMITTEE  
PCAC STEERING COMMITTEE  
Port of Los Angeles  
425 S. Palos Verdes Street  
San Pedro, California

Minutes  
April 1, 2008

ATTENDEES

STEERING COMMITTEE MEMBERS:

Jayne Wilson, PCAC Co-Chair  
June Burlingame Smith, Chair, San Pedro Coordinated Plan Subcommittee  
Cathy Beauregard, Chair, Water Quality Subcommittee  
James Cross, Chair, Port Master Plan/Quality of Life Subcommittee  
Donna Ethington, Co-Chair, Water Quality Subcommittee

PORT STAFF

David Mathewson

OTHER PCAC PARTICIPANTS

Skip Baldwin  
Janet Gunter  
Lucy Mejia

PUBLIC/COMMUNITY

Lou Baglietto  
David Wright

LOCATION OF MEETING: POLA Charter High School, 250 W 5<sup>th</sup> St., San Pedro, CA

- A. Call to Order: 6:40PM
- B. Sign-In Introductions
- C. Agenda Approved
- D. Approval of the March 4, 2008 Steering Committee meeting was postponed.
- E. Public Comment: None
- F. Status of Motions Submitted to Board of Harbor Commissioners (BHC) by PCAC:  
David Mathewson reported that Port staff responses for the following motions were scheduled to go to the Board on May 1, 2008, at 8:30AM, in the Port Building/Board Room.  
**Motion #46**  
Port staff be instructed to under-ground utility lines located on LA County owned land located on the east side of North Gaffey St. between Channel St. and

Westmont Dr. in support of the China Shipping Mitigation proposal, Northwest Beautification Project Area B.

**Motion #47**

Port staff be instructed to purchase lands owned by the Port of Long Beach and Chevron Oil Corporation located on the east side of North Gaffey St. between Channel St. and Westmont Dr. in support of the China Shipping Mitigation proposal, Northwest Beautification Project Area B.

**Motion #51**

At such time as the Terminal Island toll district be established and tolls are set, all vehicles with two axles be exempt from said tolls.

**Motion #52**

The Board initiates immediate review and consideration for implementation of the "No Net Increase Task Force Report and Plan", dated June 24, 2005.

**Motion #55**

All utilities located on Port property adjacent to and interfacing with the surrounding communities be removed or relocated underground.

**Motion #79**

The Board not grant a temporary or permanent use permit or issue a lease to the Team Sheriff Racing and/or Brotherhood Raceway or any other proposed operator to use the Anchorage Road Soil Storage Site for a raceway.

Further discussion focused on:

- Clarification on the BHC Agenda item for environmental consultant contracts / Kennedy Jenks / soil testing at Anchorage Road. David Mathewson will follow-up and get back to Ms. Ethington.
- Cabrillo Beach Boat House Project – The project appears to be moving forward without any public / PCAC input. The PCAC should ask for a presentation and an opportunity to provide input.
- Port Master Plan Subcommittee – The Subcommittee should begin focusing on land use, boundary issues, and the implementation of PCAC recommendations into the revised Strategic Plan.
- Plans for the redevelopment of Ports O' Call and the disregard for the previous public process.

G. Discussion:

- Appointment of Subcommittee Chairs and Committee Members  
Jayme Wilson appointed the Chairs of the Subcommittees at the March PCAC meeting. Peter Warren notified the committee that he now had a change in his employment status and that while he was interested in serving on the LAN Subcommittee, he requested either another chair be appointed or that he have a very strong co-chair. At the April Steering Committee meeting Janet Gunter offered to co-chair the committee. Co-Chair Wilson asked Ms. Gunter to work it out with Mr. Warren and to report back to him.

Donna Ethington and Cathy Beauregard would continue to co-chair the WQ Subcommittee. Co-Chair Wilson will continue working on the appointment of a chair person for the Traffic Subcommittee.

As stipulated in the By-laws, Co-chair Wilson appointed PCAC members to specific subcommittees. The appointments were based on personal written requests to serve on specific subcommittees. The appointed members will serve as a standing committee and voting members for said subcommittee. PCAC members must submit in writing, a request to be appointed to specific subcommittees. Each Subcommittee will address the issue of voting privileges for subcommittee members who do not participate on a regular basis.

With respect to the PCAC membership, Co-Chair Wilson was informed by City Attorney, Thomas Russell that there were no provisions in the By-laws to remove non-participating members from the PCAC, since the Board appointed the membership.

PCAC will request from the Port a list of staff members assigned to each subcommittee.

- PCAC By-Laws

Jayne Wilson, June Burlingame Smith, and Pat Nave met with City Attorney, Tom Russell, to discuss the interpretation of the existing PCAC By-laws and potential amendments. Issues of concern pertain to the significance of a no vote over an abstention, as well as the determination of a quorum. A two-thirds vote is required to amend the by-laws. Attorney Russell advised the PCAC not to change the by-laws to conflict with Robert's Rules of Order.

The PCAC will address the discussion of By-law changes at the April PCAC meeting. (Potential language below)

1. Voting

Motions, propositions and resolutions must be adopted by a majority vote of members present and voting in a properly called meeting where a quorum has been declared.

Ch. 1, #1, p. 4, ll 5-13

Ch. XIII, #44, Majority Vote—the Basic Requirement, p.387

2. Quorum

A majority of members shall constitute a quorum and who must be present for business to be legally conducted. The quorum refers to the number of such members present, not to the number actually voting on a particular question.

Ch. 2, #3, Quorum of Members, pp.20-1 Ch. XI, #40, Quorum, p 334

H. PCAC Action Items for April 15, 2008: None

Based on the request of Janet Gunter and Skip Baldwin, the informational item regarding East Wilmington Open Space, a Park, Project, is being held over as an informational item for one more month. The Steering Committee concurred.

I. PCAC Informational Items for April 15, 2008

- The EIR/Aesthetic Mitigation Subcommittee Recommendation:

WHEREAS, this project was the highest ranked project when the Wilmington Aesthetic Mitigation Committee initially met on June 28, 2007 to evaluate and prioritize the Wilmington Aesthetic Mitigation Proposals, and;

WHEREAS, all of the voting members of the Aesthetic Mitigation Committee were from Wilmington.

BE IT RESOLVED, That the EIR/Aesthetic Mitigation Subcommittee moves that the PCAC recommend to the Board of Harbor Commissioners that the “East Wilmington Open Space, a Park” be considered a priority project in order to honor the true spirit and intent of the China Shipping Aesthetic Mitigation Settlement.

- The San Pedro Coordinated Plan Subcommittee  
The San Pedro Coordinated Plan Subcommittee (SPCP) moves that PCAC recommend to the Board of Harbor Commissioners that Port staff representatives attend the SPCP Subcommittee and all other PCAC Subcommittee meetings to address and discuss agenda items.

J. PCAC Informational Presentation for April 15, 2008 PCAC Meeting:

- California Energy Commission /Transportation Energy & Infrastructure Analysis - Gordon Schremp

K. Potential Future Presentations for PCAC:

- Terminal Efficiency Report

L. Adjournment: 7:50PM

Signature on File

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Jayme Wilson, Co-Chair  
Port of Los Angeles  
Port Community Advisory Committee

Signature on File

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Debra Babcock-Doherty, PCAC Executive Assistant