



EXEMPT Opportunity – Director of Policy and Legislative Affairs

The Port of Los Angeles is seeking an experienced and highly-motivated professional to serve as **Director of Policy and Legislative Affairs** (working title). The corresponding class title is Traffic Manager (class code 0803-0). This is an exciting opportunity for an energetic, self-directed individual to work for a vibrant organization that values a proactive approach to managing a strategically driven legislative and intergovernmental program. The annual salary for this position is \$136,513.

The Position

As the nation's busiest container port, the Port of Los Angeles is an industry-leading voice on public policy and legislation impacting various issues, including the maritime supply chain, freight transportation, air and water quality, and international trade.

The Director of Policy and Legislative Affairs is a key member of the Port of Los Angeles' highly regarded leadership team and is primarily responsible for defining and advancing the Port's interests at the local, regional, state, federal, and international levels. This position coordinates legislative representation and oversees all in-house and contracted lobbying efforts in both Sacramento and in Washington, D.C. The Port's legislative team coordinates with the Mayor's Office of Intergovernmental Affairs and also works closely with City Council elected officials and staff.

The Director of Policy and Legislative Affairs helps establish the Port's legislative priorities. Their team will analyze proposed policy, draft position recommendations and regulatory strategies, and take necessary steps to implement the strategic legislative objectives of the Port. Working with the executive leadership of the Port, the Director also reviews legislative bills and amendments, including adopted regulations at both state and federal levels, to determine potential impacts on operations, security issues, and environmental issues including air quality. Specific areas of focus will include monitoring and influencing air quality related legislation, port security legislation, goods movement policy, and state and federal funding for infrastructure and surface transportation improvements (trucking industry, railways, etc.).

The Director will be expected to interact extensively with various regulatory agencies that may be formulating legislation that would ultimately impact the business operations of the Port. Additionally, the Director will establish the strategic direction and overall

legislative strategy based on the policies set by the Executive Director and the Board of Harbor Commissioners and through collaboration with the Mayor's Office of Intergovernmental Affairs.

The Ideal Candidate

The ideal candidate will have outstanding leadership qualities and a strong focus on managing the day-to-day activities with the ability to oversee legislative advocacy in a robust public agency environment. Top contenders for this position will be candidates that have a proven track record of senior-level experience developing and executing policy and legislative strategy, analyzing and drafting bill language, and conducting advocacy and stakeholder engagement.

Other qualities and attributes of this individual will include:

- A results-oriented business ethic and the capacity to function in a dynamic and fast paced environment;
- An ability to interface effectively with all levels of the organization to develop and follow through on strategic objectives;
- Demonstrated leadership ability with experience serving effectively as a member of a high-powered team;
- Ability to manage legislative analysis programs and provide testimony before legislative committees; and
- A solid general understanding of local (City Council), state, and federal legislative processes.

The successful candidate should also possess excellent oral and written communication skills to deliver information across all levels of the organization, some of which may be technical or sensitive in nature. Candidates with the knowledge of seaport facilities, transportation and/or goods movement as it relates to legislative matters may be given priority consideration.

Education and Experience

Possession of a Bachelor's degree from a recognized college or university is desired with an emphasis in Political Science, Public Administration, Public Policy, Law, Business Administration, Economics, or a closely related field. Candidates must possess five or more years of senior level legislative affairs experience, preferably with a complex and multi-faceted agency. Candidates experienced in dealing with an array of key comparable issues at the local, state, or federal level are strongly encouraged to

apply. Having a working knowledge of Washington D.C. legislative affairs is a key requisite, and experience with the California Legislature is a plus.

To Apply

Please send resume and interest letter to Tish Lorenzana, Personnel Director III at tlorenzana@portla.org by August 10, 2018.

The Port of Los Angeles is an **Equal Opportunity Employer**. All qualified candidates are encouraged to apply. For further information about the Port of Los Angeles, please visit www.portoflosangeles.org